

MARKET LAVINGTON PARISH COUNCIL

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11th February 2026

To Councillors:

Fred Davis (Vice-Chair); Di Fraser; Peter Joly; Ian Macqueen; Suzanne Morrison; Duncan Poole; Chloe Stevens (Chair); Laura Turner-Scott.

You are hereby summoned to attend a **Meeting** of the **Full Council** of Market Lavington Parish Council to be held at the **Old School, Church Street**, Market Lavington on **Tuesday 17th February 2026 at 7.15pm** for the purpose of transacting the business detailed below.



Tanya West
Parish Clerk & RFO



AGENDA

Meeting of the Full Council

7.15pm

Please note that this Parish Council meeting may be recorded in accordance with the Openness of Local Government Bodies Regulations 2014. If you wish to record the meeting, please inform the Chair or Clerk in advance so that any necessary arrangements can be made. The Parish Clerk will also record the meeting for administrative purposes; this recording will be deleted once the draft minutes are approved in accordance with Standing Orders.

It is reminded that Market Lavington Parish Council has signed up to the NALC Civility & Respect Pledge under which the Council has agreed to treat councillors, clerks, employees, members of the public, and representatives of partner organisations and volunteers with civility and respect in their roles.

Item for Discussion	
25/26-236	Attendance and Apologies for Absence
a) To receive any apologies for absence and consider reasons for non-attendance. b) To receive update on councillor attendance to meetings and apologies process.	
25/26-237	Declarations of Interest and Dispensations to Participate
a) To receive declarations of interest in respect of matters contained in this agenda. b) To receive any dispensation requests received.	
Members are reminded of their obligation to declare any interests they may have in any issues arising at the meeting which might conflict with the business of the council and how these interests impact on their involvement with discussions and voting.	
25/26-238	Adjournment for Public Participation (maximum of 5 minutes)
Opportunity for councillors to hear questions or comments sent in by the public on agenda matters, or for public participation.	
25/26-239	Minutes of Council Meetings
Meeting of the Full Council held on the 16 th December 2025 - To approve and sign the minutes as a correct record of the meeting. Meeting of the Full Council held on the 20 th January 2026 - To approve and sign the minutes as a correct record of the meeting.	
25/26-240	Monthly Reports
a) Wiltshire Councillor Report (Cllr Dominic Muns). b) Youth Council (Written report from Group Leader). To include update on forthcoming meeting on Thursday 26 th February 2026. Also, make any decisions regarding the picnic bench and any conditions/permissions regarding its location or installation.	

- c) Rights of Way Working Group (Written report from Group Leader). To include update on works undertaken since the last meeting, plans for future works and any ongoing investigations. To make any associated decisions on these works.
- d) Community Hall Trust – No report; next meeting is scheduled for 9th March 2026 Cllr Poole to attend.
- e) Friends of Canada Woods & Community Park Community Group (written report from Group Chair). To receive updates and make any associated decisions on:
 - i. Regeneration of original MLAV2 footpath through Community Park, including habitat hedging and planting of new hedgerow (previously agreed by Full Council).
 - ii. Village 'Blossom Day' event to be held at Canada Woods/Community Park on Saturday 25th April 2026.
 - iii. Distribution of recently felled timber for firewood.
- f) Any other reports.

25/26-241 HRAF Committee Meeting

To receive the draft minutes from the Highways, Recreation, Amenity and Footpaths (HRAF) Committee meetings held on 6th November 2025 and 5th February 2026.

To consider any recommendations made by the Committee and make any associated decisions, to include updates on replacement signs for Broadwell, also the missing milestone at Blackdog.

25/26-242 Staffing Committee Meeting

To receive the draft minutes from the Staffing Committee meeting held on 6th January 2026.

To consider any recommendations made by the Committee and make any associated decisions.

25/26-243 Market Lavington Neighbourhood Plan 2

- a) Steering Group Meetings 06/01/2026 and 03/02/2026 – To note the draft minutes and ask any questions arising from them, receive any updates, and consider any matters as necessary.
- b) Site Assessment Consultation – To receive update on the consultation and responses from the various site owners as agreed to be contacted at the last meeting. Also, on contact made and received from any developers in relation to the same.
- c) To consider any MLNP2 related payments since the last meeting, budget requirements for the remainder of the current financial year and beyond. To review response from Place Studio regarding their support and associated costs to see project through to completion.

25/26-244 Governance & Management Advisory Group

To receive updates and make any associated decisions on the following:

- a) **Training** – any councillor or staff training booked or undertaken since the last meeting.
- b) **AGAR Assertion 10** – To review the amended draft of the NALC model IT Policy and consider the adoption of this document with any revisions.
- c) **Community Governance Review** – To receive details on next steps in the Review process.
- d) **Tree Policy** – To ratify revised letter to be issued to residents regarding issues with trees on Parish Council owned or maintained land, also ratify associated updates to Parish Council Tree Policy.
- e) **Food Prevention and Highways Maintenance Working Group** – To consider the formalisation of this group by adoption of draft Terms of Reference.
- f) **Council meeting dates for 2026** – To receive required date changes and determine Committee, Full Council and Annual Village meeting dates up to and including May 2026.
- g) **Parish Council Engagement newsletter** - To review draft of the spring edition prior to print.

25/26-245 Finance

- a) To receive and consider financial reports – receipts and payments details for January 2025 (including any card payments, direct debits, and payments made in-between meetings), bank reconciliation and budget position for the financial year-to-date.
- b) To approve payment of 'card / online Payments' for February 2026 – *(schedule of payments and copies of accompanying invoices to be provided to councillors before the meeting)*.
- c) To receive an update on the receipts and payments against the budget for the third quarter of the 2025/26 financial year, in accordance with Standing Orders.
- d) Ear Marked Reserves (EMR) – To review the updated report of current EMR and make any associated decisions.
- e) Community Grant Applications – To consider for approval any applications received since the last meeting (including update from residents of The Muddle regarding their community garden; South Western Ambulance Charity to equip volunteer Community First Responders (CFRs)).

25/26-246 Parish Council Land

To receive updates (if available) on, discuss, and make decisions on the following items:

- a) Access gates and footpaths from properties on to Parish Council land.
- b) MLAV2 - Landslip and associated rectification works.

- c) Recording of trees on Parish Council land and consideration of independent tree surveys and associated correspondence.
- d) Consideration of proposals from a resident regarding the cutting back of trees at Canada Woods.
- e) Clearing of waste on amenity land adjacent the Community Hall.
- f) Consideration of request from a resident for the temporary use of Elisha Field car park.
- g) Consideration of mowing and maintenance contracts for areas of amenity land.

25/26-247 Current and Future Projects

To receive updates on, discuss, and make any associated decisions on the following:

- a) To review current list of possible future projects and to receive updates on any preparation works undertaken since the last meeting, including:
 - i. Remembrance Day community knitting project.
 - ii. Highway improvements/traffic management proposals in the parish including road safety meeting with the village schools and any updates from Motion (Transport and Infrastructure Consultants).
 - iii. New defibrillator at Kings Road – Consideration of proposals for joint funding purchase & installation.
 - iv. Village map – update on formation of working group and progress.
 - v. Community Leaf Mulch Bin/s – consideration of proposals.
 - vi. Annual Best Kept Village Competition – consideration of proposals for 2026 and beyond.
 - vii. Community Car Park Access – update on progress in obtaining quotations for pathway improvement works.
- b) To review and consider any sources of external funding for any of these projects and other Parish Council activities.

25/26-248 Highways and any other maintenance matters

To receive updates (if available) on, discuss, and make decisions on the following items:

- a) Footpath MLAV10 (Spin Hill to Drove Lane) – Issues previously raised and alternative options for preventing access by motorbikes whilst maintaining equality access. Consideration of proposals for new gate following site meeting.
- b) Memorial benches at Elisha Field and elsewhere.
- c) Parish Steward - Scheduled visits during 2026.
- d) Community Clean Up Days – To review the drain and gully clearance session that took place at Drove Lane on 24th January 2026, including consideration of proposals for drainage improvements to the steps at MLAV16 and any submission to LHFIFG, also to consider another similar event at Spin Hill on 21st March 2026.
- e) Tasks undertaken by the Handyman and Groundwork Contractors since the last meeting and opportunity to raise any new matters for action.
- f) Northbrook – To consider quotations for additional pruning works required to the large willow tree on the unregistered amenity land.
- g) Wiltshire Council improvement works to Black Dog crossroads A360.
- h) Wiltshire Council regarding patching works on B3098 from 5th March for 5 days.
- i) Wiltshire Council LHFIFG meeting held on 4th December 2025.
- j) To receive any other updates.

25/26-249 Correspondence Received

To note action taken by the Clerk and to consider if further action is required in relation to the following matters:

- a) Minutes of the Town & Parish Clerks and Wiltshire Council Meeting held on 22nd January 2026.
- b) Letter from resident expressing concerns regarding general lack of maintenance in the parish.
- c) Wiltshire Village Halls Association (WVHA) Networking Event on 17th March 2026.
- d) Wiltshire Council Briefing Note no. 26-01 on the Future Energy Landscapes project.
- e) Wiltshire Council Electric Vehicle Infrastructure meeting on 5th March 2026.

To receive updates on the following previously raised matters:

- f) Local resident – queries regarding play equipment and surfaces at Hamilton Drive play area.
- g) Local resident – update on queries regarding trees at Hamilton Court/The Muddle.
- h) Feedback from WALC Environment Network inaugural Meeting on 29th January 2026.
- i) Feedback from Wessex Flood Warden Lunch and Learn Sessions 2026.

Any other correspondence received before the meeting, but after the agenda has gone to print will be included in an appendix and discussed/noted at the meeting.

25/26-250 GP Surgery Matters

To receive updates and consider draft letter in response to concerns raised at the last Full Council meeting.

25/26-251 Planning applications, decisions, and any other planning issues

- a) To consider the following planning applications:
- i. Reference: **PL/2026/00766** (Full planning permission)
Address: **Sands Bungalow, Northbrook**, Market Lavington, Devizes, SN10 4AS
Proposal: Detached garage – changes from previous approval (PL/2023/00506)
Applicant: Mr R. Sharp.
- b) To note receipt of other planning applications received which have not been considered at a Planning Committee meeting but via email:
- i. None.
- c) To receive and consider planning applications / appeal notifications received after the issue of the agenda (*where the response time falls outside of the meeting schedule and an extension cannot be obtained*).
- d) To note recent planning application decisions made by Wiltshire Council:
- i. None.
- e) To note or receive any updates on any other planning matters including enforcement:
- i. Wiltshire Council Eastern Area Planning Committee Meetings.
 - ii. Enforcement Appeal APP/3940/C/24/3358240 – 29 Spin Hill – Update.
 - iii. Enforcement – unauthorised access onto A360 south of Black Dog crossroads.
 - iv. Enforcement – Tree reduction at the Muddle.
 - v. Enforcement – Tree felling at The Ham.
 - vi. Wiltshire Local Plan 2020-2038 Review examination.
 - vii. Wiltshire Council 2026 Planning Town and Parish Council Forum on 10th March 2026.

25/26-252 Items for next agenda

Opportunity for Councillors to identify any matter to be included on the agenda for the next Parish Council meeting.

25/26-253 Adjournment for Public Participation (maximum of 5 minutes)

Opportunity for councillors to hear questions or comments sent in by the public on non-agenda matters, or for public participation.

25/26-254 Date and Time of Next Meeting

The next meeting of the Full Council is scheduled to be held on Tuesday 17th March 2026 at 7.15pm at the Old School.